

**Owosso  
Parks & Recreation  
Commission**



**Regular Meeting  
7:00 p.m. Wednesday, September 28, 2022  
Hugh Parker Fields, Pavilion**

AGENDA  
Parks & Recreation Commission  
Wednesday, September 28, 2022  
7:00 PM  
Hugh Parker Fields Pavilion

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: September 28, 2022

Approval of minutes: August 3, 2022

Public comments:

Communications:

Old Business Report from City Liaison:

New Business:

- Bentley Park Bathrooms
- Permanent cornhole boards
- Outdoor fitness equipment/par course

Next Meeting: October 26, 2022

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us)

**PARKS AND RECREATION COMMISSION  
SPECIAL MEETING**

Draft Minutes of Wednesday, August 3, 2022

6:30 p.m.

Owosso City Hall

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

*MEMBERS PRESENT:* Chairman Workman, Vice-Chair Jeff Selbig, Commissioners Don Horton, Kevin Maginity, and Ellen Rodman

*MEMBERS ABSENT:* Commissioners Bila and Smith

*OTHERS PRESENT:* Amy Fuller

**APPROVAL OF AGENDA:** COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR AUGUST 3, 2022. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR JULY 27, 2022 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:** None.

**ITEM OF BUSINESS:**

Pickleball Courts: Ms. Fuller reviewed the prices from the pickleball court bid opening. COMMISSIONER SELBIG MADE A MOTION TO HIRE MCKEARNEY ASPHALT FOR \$20,000. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

**Next Meeting:** September 28, 2022 at 7:00 PM at City Hall.

**PUBLIC/COMMISSIONERS COMMENTS:** none

**ADJOURNMENT:** COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 6:50 P.M. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 Balances for quarter ending 09/30/2022

Fund 208 - PARK/RECREATION SITES FUND

Account	Description	2022-23 Orig Budget	2022-23 Amended Budget	YEAR-TO-DATE THRU 09/30/22	Available Balance	% Used
<b>Revenues</b>						
Department 000: REVENUE						
665.000	INTEREST INCOME					
07/15/2022	GJ 1 INTEREST ALLOCATION JULY 2022		166452	0.76 JE# 12187		
08/31/2022	GJ AUGUST 2022 1 INTEREST ALLOCATION		167732	6.52 JE# 12266		
665.000	INTEREST INCOME	0.00	0.00	7.28	(7.28)	100.00
674.100	PRIVATE DONATIONS					
07/14/2022	GJ MOVED DONATION FROM FUND 101 TO 208		166311	10,000.00 JE# 12162		
674.100	PRIVATE DONATIONS	0.00	0.00	10,000.00	(10,000.00)	100.00
692.100	APPROPRIATION OF FUND BALANCE	47,800.00	47,800.00	0.00	47,800.00	0.00
<b>Total - Dept 000</b>		<b>47,800.00</b>	<b>47,800.00</b>	<b>10,007.28</b>	<b>37,792.72</b>	<b>20.94</b>
<b>Total Revenues</b>		<b>47,800.00</b>	<b>47,800.00</b>	<b>10,007.28</b>	<b>37,792.72</b>	<b>20.94</b>
<b>Expenditures</b>						
Department 751: PARKS						
930.000	BUILDING MAINTENANCE					
09/02/2022	AP TRACTOR SUPPLY ORDERS AUGUST 2022		167674	26.97 Inv #: '6035301200085601 AUG' Vendor '5022'		
930.000	BUILDING MAINTENANCE	0.00	0.00	26.97	(26.97)	100.00
974.000	SYSTEM IMPROVEMENTS					
08/31/2022	GJ AUGUST 2022 EQUIPMENT CHARGES		168418	126.90 JE# 12330		
974.000	SYSTEM IMPROVEMENTS	47,800.00	47,800.00	126.90	47,673.10	0.27
<b>Total - Dept 751</b>		<b>47,800.00</b>	<b>47,800.00</b>	<b>153.87</b>	<b>47,646.13</b>	<b>0.32</b>
<b>Total Expenditures</b>		<b>47,800.00</b>	<b>47,800.00</b>	<b>153.87</b>	<b>47,646.13</b>	<b>0.32</b>
<b>NET OF REVENUES AND EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>9,853.41</b>	<b>(9,853.41)</b>	

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2022 NORMAL (ABNORMAL)	MONTH 09/30/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	57,579.00	12,604.50	5,110.50	44,974.50	21.89
101-751-702.300	OVERTIME	0.00	1,454.81	675.65	(1,454.81)	100.00
101-751-702.400	WAGES - SEASONAL	6,000.00	5,618.60	2,080.00	381.40	93.64
101-751-715.000	SOCIAL SECURITY (FICA)	4,864.00	1,498.84	599.16	3,365.16	30.81
101-751-716.100	HEALTH INSURANCE	0.00	3,511.77	1,903.31	(3,511.77)	100.00
101-751-716.200	DENTAL INSURANCE	0.00	118.89	64.62	(118.89)	100.00
101-751-716.300	OPTICAL INSURANCE	0.00	17.36	9.51	(17.36)	100.00
101-751-716.400	LIFE INSURANCE	0.00	42.42	22.46	(42.42)	100.00
101-751-716.500	DISABILITY INSURANCE	0.00	60.79	33.42	(60.79)	100.00
101-751-718.200	DEFINED CONTRIBUTION	0.00	387.75	180.40	(387.75)	100.00
101-751-728.000	OPERATING SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.00
101-751-818.000	CONTRACTUAL SERVICES	21,873.00	603.66	13.99	21,269.34	2.76
101-751-920.100	ELECTRICITY	10,500.00	2,229.67	1,042.14	8,270.33	21.23
101-751-920.400	WATER & SEWER	25,000.00	0.00	0.00	25,000.00	0.00
101-751-920.500	REFUSE	900.00	0.00	0.00	900.00	0.00
101-751-930.000	BUILDING MAINTENANCE	16,000.00	8,172.05	3,218.66	7,827.95	51.08
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,500.00	1,143.06	1,076.10	356.94	76.20
101-751-937.000	TREES & GARDEN	500.00	157.50	0.00	342.50	31.50
101-751-940.000	EQUIPMENT RENTAL	58,000.00	29,963.06	0.00	28,036.94	51.66
101-751-974.000	LAND IMPROVEMENTS	0.00	62.53	0.00	(62.53)	100.00
Total Dept 751 - PARKS		203,916.00	67,647.26	16,029.92	136,268.74	33.17
TOTAL EXPENDITURES		203,916.00	67,647.26	16,029.92	136,268.74	33.17
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		203,916.00	67,647.26	16,029.92	136,268.74	33.17
NET OF REVENUES & EXPENDITURES		(203,916.00)	(67,647.26)	(16,029.92)	(136,268.74)	33.17